

ANNEX A

**Exercise of the Data Subject's right of access (pursuant to art. 15 of the GDPR)**

I, the undersigned, (*full name*) \_\_\_\_\_ born in (*place of birth*) \_\_\_\_\_ on (*date of birth*) \_\_/\_\_/\_\_\_\_, resident in \_\_\_\_\_ (Province \_\_), address \_\_\_\_\_, pursuant to the above legislation, require confirmation on the existence, in this Company, of my personal data concerning the processing relating to \_\_\_\_\_ and to be informed about:

- the categories of personal data concerned;
- the purposes of the processing;
- the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular if they are recipients in third countries or international organisations;
- the proposed period of retention of personal data or, if this is not possible, the criteria used to determine that period;
- if the data have not been collected from the Data Subject, all available information on their origin;
- the existence of automated decision-making, including profiling, and, at least in such cases, useful information concerning the methodology used, as well as the importance and the envisaged consequences of such processing for the Data Subject;
- the existence of adequate safeguards pursuant to Article 46 of the GDPR relating to the transfer of data outside the EU.

Details of an identification document:

\_\_\_\_\_

Looking forward to your kind feedback.

Regards.

Location \_\_\_\_\_ Date \_\_\_\_\_ SIGNATURE